

**School District of Springfield Township**  
**STUDENT ACTIVITY FUND DEPOSIT – CASH SETTLEMENT/DEPOSIT SHEET**

Receipt Date: \_\_\_\_\_  
 CLUB NAME: \_\_\_\_\_  
 Description of Collection\* \_\_\_\_\_  
 \*(i.e. name of fund raising activity) \_\_\_\_\_

<u>Currency:</u>	<u>CHECKS:</u>	
	Check # & Name of Person on Check:	Amount:
	<u>List Check # - Not Bank #</u>	
1's	_____	_____
5's	_____	_____
10's	_____	_____
20's	_____	_____
50's	_____	_____
100's	_____	_____
<b>Total Currency:</b>		
<b>Coins:</b>		
Pennies	_____	_____
Nickels	_____	_____
Dimes	_____	_____
Quarters	_____	_____
Halves	_____	_____
<b>Total Coins</b>		
<b>Total Currency:</b>		
<b>Total Coins:</b>		
<b>Total Checks:</b>		
<b>Total Deposit</b>		
<b>Total Checks</b>		

\*A separate sheet should be used for each individual description

TO BE COMPLETED BY ATHLETIC OFFICE

Deposit Prepared By: \_\_\_\_\_  
 Verified By: \_\_\_\_\_

For Account # \_\_\_\_\_ Bag # \_\_\_\_\_