



SCHOOL DISTRICT OF SPRINGFIELD TOWNSHIP

WITHDRAWAL/RECORD RELEASE FORM

(Please complete a separate form for each child)

Name of Student: _____ Current Grade: _____

Withdrawal Date: _____

1. Address Information

Moving from District or Maintaining Current Address

New Home Address: _____

2. Please complete the following. My children will be attending a:

- Private/Independent School Home School
 Charter School Public School (In PA)
 Cyber School Public School (Out of PA)
 Other (i.e., early college): _____

NEW SCHOOL INFORMATION

I authorize the sending of all educational records/transcripts, including, but not limited to report cards, health records, special education documents (if applicable) and other information that would be helpful in planning the educational program for my child.

School records should be forwarded to:

Name of School: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Authorized signature of Parent/Guardian

Date

Please submit to withdraw@sdst.org, fax to 215-233-5818 or mail to
SDST Withdrawal, 1901 E. Paper Mill Road, Oreland, PA 19075



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- Students may not be withdrawn from our system until the new school requests records.
- Record Requests can be emailed to withdraw@sdst.org or faxed to the main office of the SDST school your child last attended.
 - Enfield – 215-233-6003
 - Erdenheim – 215-233-6094
 - Middle School – 215-233-6091
 - High School – 215-233-0691
 - Administration – 215-233-5815