

No. 222-AR
SCHOOL DISTRICT OF
SPRINGFIELD TOWNSHIP
ADMINISTRATIVE RULE

222-AR. SMOKING AND TOBACCO USE

The Smoking Policy which has been adopted by the Board of School Directors prohibits smoking and tobacco possession and use in all district buildings and on all district property by students.

Penalties For Violations By Students

The violation of the Smoking Policy by students will lead to the following penalties:

First Offense: Temporary suspension from school for up to three (3) days and a criminal complaint will be filed with the District Magistrate.

Second Offense: Temporary suspension from school for up to five (5) days and a criminal complaint will be filed with the District Magistrate.

Third Offense: Temporary suspension from school for up to ten (10) days, a criminal complaint will be filed with the District Magistrate, mandatory enrollment in a district approved smoking cessation program at student/parent expense, and referral to the Superintendent for a formal hearing. A written notification to student and parent will follow the conference with the Superintendent, explaining that a fourth offense could result in a recommendation for expulsion.

Fourth Offense: A recommendation from the building principal to the Superintendent for an expulsion from school rolls for up to one (1) full year.

Application and Implementation Of Policy

Any violation of this policy shall result in the following administrative procedures:

1. A discipline referral form shall be completed and forwarded to the administrative office by the staff member who has observed the violation of the policy.
2. An informal due process hearing will be held with an administrator in which the student shall be permitted to present his/her statement regarding the accusation.

3. Upon a finding of guilt by the administration, the penalties, as stipulated above, will be imposed; the parent or guardian will be contacted; and a formal written notification of the violation of the policy will be sent to the parent or guardian.
4. A written record will be entered into the student's discipline file for all offenses.
5. A parental conference shall be required for all violations prior to the student's return to school.
6. All penalties shall be settled within ten (10) school days of the finding of guilt and/or the holding of a parental conference.
7. Failure to settle obligations within ten (10) school days:
 - a. shall result in a student's ineligibility for all extracurricular activities until such time as the obligations are settled and,
 - b. may result in the filing of a civil trespass/assumpsit complaint before the local District Justice.

Adopted: April 1, 2003